

**MINNESOTA COMMUNITY DEVELOPMENT BLOCK GRANT  
Coronavirus (CDBG-CV) Cover Sheet**

**Applicant:** Redwood County, MN      On behalf of Charlestown Township  
and City of Sanborn

**Author:** Briana Mumme      Redwood County Economic  
Development Coordinator

**CDBG-CV Amount Requested**      \$ 1,715,607

**Amount of Other Funds**      \$ unknown

**Check the community this application represents:**

- Entitlement       Non-entitlement

**Place a check mark in each box that represents each activity you will be submitting an application for:**

- Public Services  
 Retrofitting/Commercial Rehab  
 Broadband Development Services

**Brief description of application(s):**

Fiber to the premises network to every household and business in the City of Sanborn, and Charlestown Township, located in Redwood County. The network will have speeds up to 1 Gbps symmetrical available to consumers.

By signing below, the Applicant certifies to the best of their knowledge that the data and information provided in the Application is true and correct.

Jon Bayen  
Signature of Authorized Official:

2 / 15 / 2022  
Date:

n/a  
Signature of Authorized Official  
Partnering Community (if applicable)

   /   /     
Date:

n/a  
Signature of Authorized Official  
Partnering Community (if applicable):

   /   /     
Date:

W. K.  
Signature of Primary Administrator Official:

2 / 15 / 2022  
Date:

n/a  
Signature of Secondary Administrative Entity Official  
(if applicable)

   /   /     
Date:

n/a  
Signature of Broadband Service Provider Official  
(Broadband only)

   /   /     
Date:

n/a  
Signature of Engineering firm Official (Broadband only)

   /   /     
Date:



# EMPLOYMENT AND ECONOMIC DEVELOPMENT

Minnesota Community Development Block Grant  
COVID-19 (CDBG-CV)

## Broadband Development Program Application

**PROJECT TITLE:** Charlestown Township and City of Sanborn Fiber to the Premise Project

### PROJECT NEED

1. **Select the option from the list below that best fits the Broadband installation activity that is proposed for this project (choose one):**

- Last Mile Components not including tower installation
- Last Mile Components including tower installation
- Last Mile and Middle Mile Components not including tower installation
- Last Mile and Middle Mile including tower installation

*Description: Last mile components are broadband infrastructure that serves as the final leg connecting the broadband service provider's network to the end-user customer's on premise telecommunications equipment. Middle mile components are broadband infrastructure that links a broadband service provider's core network infrastructure to last mile infrastructure.*

**In addition, will this project include a Communication Enhancement Component?**

- Yes
- No

2. **Briefly describe the proposed service area (reference the map of the proposed service area) that will be affected by this project. When describing the area, indicate if any of the covered jurisdictions have taken any past actions to apply for funding or finance a broadband project.**

Charlestown Township and within the City of Sanborn city limits.

3. **Unserved and Underserved Documentation**

Based on the Unserved/Underserved area map, the proposed service area covers:

- Unserved Area only
- Underserved Area only
- Both unserved and underserved areas
- Neither unserved or underserved areas

It is anticipated the project will provide service to 56 unserved, and 194 underserved locations.

**4. Determine the low-to-moderate income (LMI) percentage for the entire proposed service area.**

Based on the LMA percentage determination spreadsheet, the LMA percentage for the proposed service area is:

53.54%

The low-to-moderate income percentage for the City of Sanborn is 53.73%, and Charlestown Township at 53.33%. Adding LOWMOD (low-moderate income locations) of 180 and 160, and dividing by LOWMODUNIV (total locations) of 335 and 300, the overall percentage is 53.54%. Utilize LMA Percentage Determination Worksheet for HUD verification.

**5. Describe the need for broadband infrastructure and how it benefits the overall community, in preventing, preparing for, or responding to COVID-19, within the service area. *The response should include how the COVID-19 pandemic has increased the need for broadband infrastructure.***

Charlestown Township and City of Sanborn are very rural municipalities in Redwood County, with an emphasis on home-based businesses, farming, and teleworking. Broadband service in this project area is insufficient and does not have access to fiber network to support the bandwidth speeds necessary to fulfill these activities. The pandemic has been especially difficult to navigate in these rural areas, and was amplified when people were forced to work from home, students transitioned to distance learning businesses converted sales and services to a digital platform, and residents increased their online shopping, and home broadband use.

Public safety, with community fire and rescue departments are limited to in-person training opportunities, due to access and budgetary constraints. Many critical training for volunteers to maintain and increase the level of safety and healthcare for their residents are transitioning to an online platform. However with the limited bandwidth to stream these online classes, it produces additional hardships. Folks are having to travel to an area with better broadband just to participate.

Red Rock Central School District serves the project area, and is always seeking new ways to deliver education through an online platform. Students and parents use the internet to complete homework, research, school related messages and student/family information, extracurricular activities, weather announcements, student's grades, communication with faculty, etc. These items are also impactful to post-graduates access higher education or certification programs to further their education.

Carris Health, Avera Medical Group, and Allina Health all serve the Sanborn and Charlestown area. Each of these entities offer telehealth, electronic records, online appointment scheduling, and digital communication, all which require an internet connection.

To be competitive in recruiting new residents and businesses, and retain our current population we must take swift action to ensure every resident, and business can access high-speed internet service in Redwood County.

**6. If the project includes a Communication Enhancement Component, describe the proposed enhancement activities and how it would further support or benefit residents and community members? *Note: other proposed Communication Enhancement activities may be denied funding if it is determined the activities do not fit the requirements of CDBG-CV funding.***

No communication enhancement component is proposed.

7. **What resources, if any, are currently available for residents and community members to utilize or apply for in regards to broadband service assistance?** *Applicants should be aware that a review for duplication of benefits will be required prior awarding funds. More information on duplication of benefit can be found in the Minnesota CDBG-CV guide on the SCDP website.*

The Federal Communications Commission (FCC) Emergency Broadband Benefit or Lifeline Program is available through most Internet Service Providers within Redwood County.

8. **Would this proposed project not be feasible without the award of the requested CDBG-CV broadband grant funds?** *If the proposed project was awarded less than the requested CDBG-CV funding, how would the reduced amount of funding impact the project (example: reduction in the proposed services area)?*

No, this deployment of fiber to the premise project would not be feasible without grant funds. We know the cost of fiber, and the installation often pushes Internet Service Providers to not consider a project without subsidy, in a rural area. To position an ISP with a positive return on their investment is not feasible in our area, simply because we don't have the density needed to justify a buildout. We believe, if awarded, it will incentivize an ISP to see value in providing a much needed service to an area unserved and underserved.

**COMMUNITY IMPACT**

1. **Complete the following Current/Proposed Average Speed table.**

*For each community (using county name for unincorporated area) within the proposed service area, state the current average download and upload speeds and proposed average speeds that will be available to the community after project completion. Speeds should be entered in Mbps (Megabits per second).*

\*Note: the proposed average speed should not be lower than 25 Mbps download / 3 Mbps upload.

Community name	Current average speed		Proposed average speed	
	Download	Upload	Download	Upload
City of Sanborn	28 Mbps	2 Mbps	1,000 Mbps	1,000 Mbps
Charlestown Township	28 Mbps	2 Mbps	1,000 Mbps	1,000 Mbps

*\*Add more rows if needed*

The above information was collected via <https://broadbandmap.fcc.gov/#/>. Nuvera reports speed of 28 Mbps download and 2 Mbps upload, via DSL technology. Minnesota Valley Improvement Telephone Corporation reporting speeds of 50 Mbps download and 10 Mbps upload (50/10 Mbps) and LTD Broadband symmetrical 250 Mbps service via a fixed wireless connection. However, both of these providers do not provide coverage to the entire project area. Fixed wireless networks can provide moderate speeds; however struggle to provide complete coverage in many areas. This is due to terrain, obstructions (trees or buildings), and network capacity/equipment capability. This is even truer in small cities like Sanborn, where old growth trees and population density make line-of-sight access to a tower or broadcast location nearly impossible. Wireline services are the only way to reliably and universally provide service in the area. Additionally, these reported speeds are not even advertised on either provider's website. Specifically LTD's maximum advertised speed is only 35/7 Mbps and is more

# EMPLOYMENT AND ECONOMIC DEVELOPMENT

expensive than the Federal benchmarks for affordable service, per <https://www.fcc.gov/economics-analytics/industry-analysis-division/urban-rate-survey-data-resources>. In an area with low income levels, and higher percentages of the population below the poverty line, overpriced services will likely mean, many will not be able to afford broadband. Even if all locations in the project area could receive 50/10 Mbps service, the project would still be underserved with less than 100/20 Mbps service. Lastly, by the state definition of broadband which requires wireline service, the project area is entirely unserved and underserved with less than 25/3 Mbps respectively.

**2. What is the approximate percentage area of the proposed service area that is categorized/zoned as residential?**

90.7%

There are a total of 281 residences, commercial properties, government buildings, and other locations which could be served with broadband services. About 26 are classified as ineligible locations.

**3. Will the project provide connections to non-residential buildings? If yes, what funding source will cover these connections?**

\*Note: CDBG-CV funding can only be used towards the installation of main broadband lines and lines to residential buildings. For agricultural zoned properties, eligible connections may only be installed to residential buildings.

Redwood County will include in the bid specifications, the deployment of fiber will be made available to all entities within the City of Sanborn, and Charlestown Township. There is understanding award funds could not be applied to ineligible locations.

**4. Does the proposed service area include one or more of the following community descriptions when compared to the statewide average?**

- High unemployment or poverty rates
- Low median household income
- High percentage of students eligible for free or reduced cost school lunches
- Significantly higher population loss levels.

Explain how the service area meets any of the measures above and provide citation or evidence to support this claim.

The project area is a very rural- agricultural based economy. The table below is from census.gov listing population totals and percentage of change. While the state had a population increase from 2010, Redwood County, to include City of Sanborn and Charlestown Township have had a decline in population. This is a result of an aging population, as well as limited job opportunities. The challenges of COVID have influenced education and employment issues in rural area, as the lack of broadband poses difficulty working and learning from home.



	Population		Population Change
	2020	2010	
Minnesota	5,706,494	5,303,925	7.60%
Redwood County	15,425	16,059	-3.90%
City of Sanborn	304	339	-10.32%
Charlestown Township	188	217	-14.32%

The table below is data from census.gov, and Reduced/Lunch data from education.mn.gov. Data included:

- 1) Median incomes and per capita incomes for Redwood County, City of Sanborn and Charlestown Township are well below state levels.
- 2) Percentage of households below the poverty level for Redwood County are higher than the state average, while City of Sanborn and Charlestown Township are significantly higher.
- 3) The percentage of students on Free and Reduced Lunch program within the Red Rock Central School District are well below state levels.

	Median Household Income	Per Capita Income	Poverty %	Reduced/Free Lunch
Minnesota	\$ 71,306	\$ 39,025	9%	31.60%
Redwood County	\$ 55,404	\$ 28,611	9.70%	n/a
City of Sanborn	\$ 48,068	\$ 25,311	13%	37.5%/36.63% *
Charlestown Township	\$ 63,750	\$ 32,735	14.40%	37.5%/36.63% *

\* Red Rock Central School District, project area where majority of students attend

**5. Provide the median household income of the community(ies) that will benefit from the service area (U.S. Census: 2014-2018 Median Household Income).**

The table below demonstrates the median incomes are well below the state median income form the same timeframe of \$71,306. \* Data obtained from 2015-2019 5-year estimates at census.gov.

City/County name	Community name (if applicable)	Median household income
Redwood County	City of Sanborn	\$48,068
Redwood County	Charlestown Township	\$63,750
Redwood County		\$55,404* /\$53,230

\*Add more rows if needed

6. **Will the project include the following assistance to LMI households?**
- a. Will there be assistance offered to LMI households to access/connect to the network? If yes, describe the program or assistance and how participants would qualify.
  - b. Will the Broadband service provider offer service payment assistance to LMI households that subscribe to the service? If yes, describe what level of assistance would be provided, the duration of assistance and how the household would qualify.
  - c. Will community residents be informed of other possible service payment assistance programs during or near the end of the project? If yes, how will this information be distributed in the proposed service area? List a few programs that may be offered, if known. *Examples of assistance programs include the FCC Lifeline Program and the upcoming FCC Broadband Emergency Benefit Program.*

Redwood County will include in the bid specifications for the Internet Service Provider to make available the FCC's Lifeline Program and Emergency Broadband Benefit Programs.

7. **Will this project occur in conjunction with other ongoing or proposed broadband infrastructure project(s) in or near the proposed service area?** *If yes, identify the other project(s) and how these projects could impact, whether beneficial or adverse, this proposed project.*

Not that we are aware of.

8. **Describe what initiatives the Broadband service provider will undertake to communicate its proposed marketing plan to its prospective broadband services customer base.** *The marketing plan should include activities to communicate the award of the proposed grant project, the timing and availability of constructed broadband service, and the applicant's plans on how to optimize broadband subscription rates once service becomes available.*

Unknown at this time, as no Internet Service Provider has been procured. Redwood County will include in the bid specifications, the ISP will be required at a minimum, publish a press release in a local newspaper which circulates in the project area, and a direct mailing to every household and business in the project area. Included in the communication platforms the ISP will announce the available broadband service, when service becomes available, and available speeds.

9. **Based on the proposed project area in which building and/or ground disturbance will occur, will the project potentially impact any local/state/federal historic architectural or archeological resources, farmland, a floodplain, or a wetland?** *If yes, briefly describe what elements may be impacted.*

Unknown at this time, as no Internet Service Provider has been procured.

## COST EFFECTIVENESS

**Note: Individual projects that will expend over two thousand dollars (\$2,000) in CDBG-CV funding for construction or rehabilitation activities must adhere to the Davis Bacon Prevailing Wage rates and Federal Labor Standards. Davis Bacon Prevailing Wage rates, are subject to change and can be found [here](#).**



1. Of the following programs, select all the programs the grantee(s) has applied for, has been awarded funding, or received funding from for broadband related activities within the last two (2) federal fiscal years:

- Local allocation of CARES Act funding directed towards broadband development/deployment
- Minnesota Office of Broadband Development Border-to-Border Broadband Grant
- USDA Reconnect Program
- USDA Telecommunication Infrastructure Loan and Loan Guarantee Program
- USDA Rural Broadband Access Loan and Loan Guarantee Program
- USDA Community Connect Grant Program
- FCC Rural Digital Opportunity Fund (RDOF) – Phase I
- IEED National Tribal Broadband Grant (NTBG)
- Indian Community Development Block Grant (ICDBG and/or ICDBG-CARES)

None of the above.

In the space below, if the grantee(s) applied for a program(s), state if the application(s) was selected for funding. If that application selected, state how much funding was requested and awarded. If the funding decision has not been released, state how much funding was requested and include the date the funding award notification should be announced. If the grantee applied or received funding for broadband related activities from a program/fund not listed above, include the name and amount request and awarded for that program/fund.

Redwood County has not submitted application for any broadband related programs (other than this one).

2. Does the broadband service provider intend to participate in the upcoming FCC Emergency Broadband Benefits program?

- Yes       No       Undetermined

3. Have engineering services for project design been procured through a competitive process or are engineering services completed by the broadband service provider engineers? *If a competitive process did occur, include the dates the procurement process occurred.*

No, an engineering firm nor an Internet Service Provider have been procured. Redwood County will procure following award notice.

4. Will the Broadband service provider offer the broadband services for a minimum five-year period after the project is completed?

- Yes       No

Redwood County will include in the bid specifications it is required the Internet Service Provider, provide broadband services for a minimum of five-years following project completion.

**5. How will any maintenance, repair, or system operation expenses be financed for a minimum of five years after the project has been completed?**

Redwood County will include in the bid specifications, it is required of the procured Internet Service Provider to maintain, repair and finance all expenses related for a minimum of five-years following project completion.

**6. If a discounted rate will be offered to income qualified households, state the discount rate and what service will be covered by this discount?**

Unknown at this time, as no Internet Service Provider has been procured. Redwood County will include in the bid specifications for the Internet Service Provider to make available the FCC's Lifeline Program and Emergency Broadband Benefit Programs.

**7. Describe the overall organization strength and relevant broadband technical experience of the parties included in this application to build, manage, and effectively operate the proposed broadband project, if approved. Include a brief description of the management history and capacity of key officers and management staff. This description may be attached as a separate document and organization structure charts may be attached as well.**

Unknown at this time, as no Internet Service Provider has been procured. Redwood County will include in the bid specifications for the Internet Service Provider to provide a description of their organizational strength and broadband technical experience to build, manage, and operate the proposed broadband project, and any other parties which will be participating in the deployment of the project.

In 2019 the County administered the following Federal funds: U.S. Department of Justice Crime Victim Assistance, U.S. Department of Transportation Highway Planning and Construction, U.S. Department of Homeland Security Disaster Grants, Minnesota Department of Corrections, Natural Resources, Public Safety, Transportation, Veterans Affairs, Board of Water and Soil Resources, Pollution Control Agency, Peace Officer Standards and Training Board; totaling over \$4 million. Additionally, in 2020, Redwood County administered over \$3 million between the, U.S. CARES Act Coronavirus Relief Fund and Minnesota Department of Employment and Economic Development County Relief Business Grant Fund. Redwood County's County Administrator, County Auditor/Treasurer, County Attorney, and County Economic Development Coordinator are will provide oversight of the CDBG compliance and reporting required. We not only have extensive history managing large scale projects, but seasoned staff equipped to fulfilling the program requirements.

**8. Complete the following table with the best estimated month and year for listed milestones to be completed.**  
*CDBG-CV funding award notices are tentatively scheduled to be released in June 2021.*

Unknown at this time, as no Internet Service Provider has been procured. Redwood County will include in the bid specifications project completion of March 1, 2024.

Procurement of broadband service provider (if applicable)	Month/year or N/A
Construction engineering work completed	Month/year
For projects a tower installation component, does the community have site control of the proposed tower site?	Yes/No - Date secured (month/year) or N/A
If the community does not have site control for the tower, when will it be secured	Month/year or N/A
Completion of Environmental Review	Month/year
All necessary permits obtained	Month/year
Proposed start to project activities	Month/year
Project 25% completed	Month/year
Project 50% completed	Month/year
Project 75% completed	Month/year
All Construction (including restoration work) completed	Month/year
Project 100% completed (all locations have service access)	Month/year

**9. Based on the timeline above, would this project be 100% completed in 30 or 32 months of being awarded funds?**

- Yes, this project could be completed within 30 months
- Yes, this project could be completed within 30 to 32 months
- No, this project could not be completed within 32 months

**10. Have all required municipal/county/state approvals necessary for this project to begin construction from all applicable area planning commission/zoning authority/road authority/railroad crossing entity, etc. been identified? What approval and permits will be required?**

Not at this time, as the Internet Service Provider has not yet been procured. Redwood County will include in the bid specifications, the awardee will be required to attain approved permits necessary to fulfill the project. Permits from Redwood County, MNDOT, Railroad, DNR and townships are likely.





# EMPLOYMENT AND ECONOMIC DEVELOPMENT

## Minnesota Community Development Block Grant COVID-19 (CDBG-CV)

### Grantee Summary Information Sheet (GSIS)

Please complete all sections that **apply** to the proposed project. If you are unsure which sections apply, refer to the **Minnesota Community Development Block Grant Coronavirus (CDBG-CV)** guidance located on DEED website at <https://mn.gov/deed/government/financial-assistance/community-funding/small-cities.jsp>

If the same person is responsible for multiple duties, insert only their name in each section, the full contact information is needed only once.

Authorized Official and Environmental Certifying Officer Information (Mayor or Board chair)	
Name	Jim Salfer
Title	Redwood County Commissioner Board Chair
Address City, State, zip	403 South Mill Street Redwood Falls, MN 56283
Phone	(507) 637-4016
Email	Vicki_k@co.redwood.mn.us
Federal ID#	41-6005879
State ID#	80275253
State Vendor #	VN 00000197342_1
Applicant DUNS #	094042686

Applicant (proposal) Author	
Name	Vicki Knobloch Kletscher
Title	County Administrator
Address	403 South Mill Street Redwood Falls, MN 56283
Phone	(507) 637-4016
Email	Vicki_k@co.redwood.mn.us

Authorized Financial Officer/Administrator (Signer on DEED pay request form)	
Name	Jean Price
Title	Redwood County Auditor/Treasurer
Address	403 South Mill Street Redwood Falls, MN 56283
Phone	(507) 637-4013
Email	Jean_p@co.redwood.mn.us

If the authorized signatory is no longer with the organization, a formal letter authorizing a new signatory must be submitted to DEED.

<b>Primary Implementation Agency</b>	
Name of Organization	Redwood County
DUNS #	094042686
Name	Vicki Knobloch Kletscher
Title	Redwood County Administrator
Address	403 South Mill Street
City, State, zip	Redwood Falls, MN 56283
Phone	(507) 637-4016
Email	Vicki_k@co.redwood.mn.us
List experience with federal or state rehabilitation program	Redwood County has not served as an administrator for a Small Cities Development or CDBG Program; however has served as the administrator to a number of Federal and State funds. In 2019 the County administered the following Federal funds: U.S. Department of Justice Crime Victim Assistance, U.S. Department of Transportation Highway Planning and Construction, U.S. Department of Homeland Security Disaster Grants, Minnesota Department of Corrections, Natural Resources, Public Safety, Transportation, Veterans Affairs Board of Water and Soil Resources, Pollution Control Agency, Peace Officer Standards and Training Board; totaling over \$4 million. Additionally, in 2020 Redwood County administered over \$3 million between the U.S. CARES Act Coronavirus Relief Fund and the MN DEED County Relief Business Grant Fund.

<b>Environmental Review Coordinator (required for all projects)</b>	
Name of Organization (if different than primary)	To be determined following procurement
Name	
Title	
Phone	
Email	
List experience with federal or state rehabilitation programs	

<b>Fair Housing/Equal Opportunity Coordinator (required for all projects)</b>	
Name of Organization (if different than primary)	Internet Service Provider and/or Engineering Firm selected following procurement
Name	
Title	
Phone	
Email	
List experience with federal or state rehabilitation programs	

<b>Labor Standards Coordinator (required for Commercial rehab or retrofitting/repurposing buildings)</b>	
Name of Organization (if different than primary)	n/a
Name	
Title	
Phone	
Email	
List experience with federal or state rehabilitation programs	

<b>Property Inspector</b>	
Name of Organization (if different than primary)	n/a
Name	
Title	
Phone	
Email	
List experience with federal or state rehabilitation programs	

<b>Income Verification Coordinator</b>	
Name of Organization (if different than primary)	n/a
Name	
Title	
Phone	
Email	
List experience with federal or state rehabilitation programs	

<b>Field Administrator</b>	
Name of Organization (if different than primary)	Internet Service Provider and/or Engineering Firm selected following procurement
Name	
Title	
Phone	
Email	
List experience with federal or state rehabilitation programs	

Broadband Service Provider	
Name of Organization	Unknown, to be selected following procurement
DUNS#	
Contact person	
Title	
Phone	
Email	
Will provider be using an internal engineer on this project? If yes, include the engineer/firm's contact information.	

**Co-Funder contact information:** list all agencies also supporting the proposed project, both committed and pending (examples may include: MN Housing, Greater MN Housing, Public Facilities Authority, Rural Development, and local sources of if other than applicant).

<b>Agency</b>	Unknown at time of application submission. Will be determined following ISP procurement
Name of primary point of contact	
Address	
Phone	
Email	
Type of funding (ie; state, local, federal)	

*Copy and paste more boxes, if needed.*

What is the applicant's administrative capacity to manage the grant financially and to comply with CDBG-CV program requirements? Please provide detailed information on who will have oversight of the project and the parties involved to carry out each activity listed above. What is the capacity of the staff within the agency? In this response, detail any Small Cities Development Program and/or CDBG experiences.

Redwood County has not served as an administrator for a Small Cities Development or CDBG Program; however has served as the administrator to a number of Federal and State funds. In 2019 the County administered the following Federal funds: U.S. Department of Justice Crime Victim Assistance, U.S. Department of Transportation Highway Planning and Construction, U.S. Department of Homeland Security Disaster Grants, Minnesota Department of Corrections, Natural Resources, Public Safety, Transportation, Veterans Affairs Board of Water and Soil Resources, Pollution Control Agency, Peace Officer Standards and Training Board; totaling over \$4 million. Additionally, in 2020 Redwood County administered over \$3 million between the U.S. CARES Act Coronavirus Relief Fund and the MN DEED County Relief Business Grant Fund. County Staff involved in providing oversight of the CDBG compliance will include: County Administrator, County Auditor/Treasurer, County Attorney, and County Economic Development Coordinator. We not only have extensive history managing large scale projects, but experienced staff equipped to fulfill the program requirements.



**Comments/Feedback:**

Please indicate any other activities that are not a part of this application that your community needs in preventing, preparing for, and responding to the novel coronavirus (COVID-19) pandemic.

Redwood County continues to remain actively engaged with Southwest Health and Human Services, as the agency leading the countywide efforts to mitigate and respond to the COVID pandemic. We supported their work through the use of CARES Act Funds in 2020, which were used to provide support to the public health staff, community outreach and education. The City of Sanborn has also passed a resolution (attached) that supports telecommuter opportunities and certifies the city as a Telecommuter Forward! Government.

**CITY OF SANBORN  
RESOLUTION NO. 2020-13**

**IN SUPPORT OF TELECOMMUTING OPPORTUNITIES  
AND  
TELECOMMUTER FORWARD! CERTIFICATION**

WHEREAS, the Sanborn City Council supports and commits to promote the availability of telecommuting options;

WHEREAS, the Sanborn City Council hereby appoints Gabrielle Cohrs as the single point of contact for coordination telecommuting opportunities within the City of Sanborn including the following responsibilities:

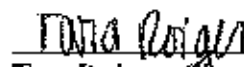
1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees and other telecommuting stakeholders.
2. Collaboration with broadband providers and employees to identify, develop, and market telecommuter-capable broadband packages.
3. Communication and partnership with broadband providers and economic development professional goals.
4. Promotion of telecommuter-friendly workspaces, such as business incubators with subdivision at the time the political subdivision adopts the resolution.
5. Familiarity with the broadband mapping tools and other state-level resources.
6. Maintaining regular communication with the state broadband office.
7. Making regular reports to the Sanborn City Council.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Sanborn City Council to support telecommuting opportunities for the City of Sanborn in its application for Telecommuter Forward! Community certification.

Adopted by the Sanborn City Council this 6<sup>th</sup> day of October, 2020

  
\_\_\_\_\_  
John Schulte, Mayor

Attest:

  
\_\_\_\_\_  
Tara Roiger, City Clerk-Treasurer

**Instructions:** Please return your completed form as part of the Response submittal.

## Conflict of Interest Disclosure Form

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making effective date 1/1/21](#) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict of interest disclosure form.

I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: Jim Salfer

Signature: 

Organization: Redwood County Commissioner Board Chair

Date: 2/15/2022



## FEDERAL REQUIREMENTS AND CERTIFICATIONS

The applicant hereby assures and certifies that:

- a) It will comply with all applicable federal and state laws, regulations, rules and Executive Orders.
- b) It possesses legal authority to apply for the grant, and to execute the proposed program.
- c) Its governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the identified as the official representative of the applicant to act about the application and to provide such additional information as may be required.
- d) It is following a detailed, written Citizen Participation Plan which will provide opportunities for citizen participation, hearings, and access to information with respect to its community development program that are comparable to those required of grantees under Section 104(a) of the Housing and Community Development Act and by regulations at 24 CFR 570,486(a).
- e) Its chief elected official or other duly authorized officer of the applicant if assistance is approved and hereby:
  - 1) Consents to assume the status of the “responsible Federal Official” as that term is used in Section 102 of the National Environmental Policy Act (NEPA), Section 104(f) of Title 1 of the Housing and Community Development Act of 1974, as amended, and other provisions of Federal law, as specified in 24 CFR 58.5 which further the purposes of NEPA.
  - 2) Is authorized and consents on behalf of the applicant and him/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of his/her responsibilities as such an official.
  - 3) Consents to review and comment on all Environmental Impact Statements prepared for Federal projects which may have an impact on the applicant’s/recipient’s community development program.
  - 4) Consents to perform all coordination functions required under 24 CFR Part 58 and 40 CFR Parts 1500-1508.
- f) The ***MN CDBG-CV Program*** has been developed to give maximum feasible priority to activities which will benefit low and moderate-income families. The requirement for this certification will not preclude the accepting and approving an application where the applicant certifies, and DEED determines, that all or part of the ***MN CDBG-CV Program*** activities are designed to meet other community development needs having urgency as specifically explained in the application.
- g) Its program will be conducted and administered in conformity with Civil Right Act of 1964 (Public Law 88-352) and the Fair Housing Act (Public Law 90-284), and that it will affirmatively further fair housing.
- h) It will comply with all provisions of the Uniform Administrative Forms of the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program.
- i) It will give DEED, HUD and the Comptroller General through any authorized representative access to and the right to examine all records, books, papers or documents related to the grant.
- j) It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

- k) It will follow a Residential Anti-displacement and Relocation Assistance Plan that is in accordance with the provisions of Section 104(d) and all other provisions of the Act.
- l) It has or will develop a plan that identifies community development and housing needs, including the needs of low and moderate-income persons, and the activities to be undertaken to meet such needs.
- m) Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with 24 CFR Part 35.
- n) When issuing statements, press releases, request for proposals, bid solicitation and other documents describing the above-mentioned program such as the environmental review, public hearings, fair housing notices, etc., it shall clearly state:
  - 1) The percentage of the total cost of the project which will be financed with **CDBG-CV** money, and 2) the dollar amount of **CDBG-CV** funds for the project.
- o)
  - 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  - 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
  - 3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.
- p) It has adopted and will enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations and has adopted and is enforcing a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction in accordance with Section 519 of Public Law 101-144, (the 1990 HUD Appropriations Act).
- q) The Grantee agrees to provide a drug free workplace by notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying actions that will be taken against employees for violation of such prohibition. The Grantee must have an Awareness Program, or establish a drug free workplace awareness program to inform employees about the dangers of drug abuse, the availability of drug counseling and penalties for violations of the drug free workplace policy. Prior to release of funds, Grantee will provide evidence of a drug-free workplace to the State. If applicable, all secondary communities involved with this project will adhere to this condition.
- r) Floodplain Management - Executive Order 11988 requires Federal activities to avoid impacts to floodplains and to avoid direct and indirect support of floodplain development to the extent practicable.

HUD's regulations in 24 CFR Part 55 outline HUD's procedures for complying with EO 11988. Part 55 applies to all HUD actions that could be harmed or cause harm if located in a floodplain, including but not limited to proposed acquisition, construction, demolition, improvement, disposition, and financing actions under any HUD program. The purpose of Part 55 is not in most cases to prohibit actions in a floodplain, but to provide the method for HUD projects to comply with EO 11988 and avoid unnecessary impacts.

**CERTIFICATION OF ABILITY**

The City/County of Redwood County hereby certifies its ability to meet Federal Performance and Procurement Requirements with Certification as further expanded in the preceding attachments.

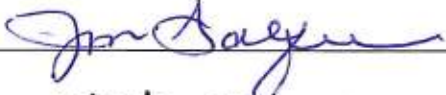
**Name of Chief Elected Official**

Jim Salfer \_\_\_\_\_

**Title**

Redwood County Commissioner Board Chair

**Signature**

 \_\_\_\_\_

**Date**

2/15/2022

**Redwood County Board of Commissioners**

403 South Mill Street  
P.O. Box 130  
Redwood Falls, MN 56283  
Phone: (507) 637-4016 Fax: (507) 637-4017  
redwoodcounty-mn.us



**A RESOLUTION TO SUBMIT AN APPLICATION TO THE SMALL CITIES  
COMMUNITY DEVELOPMENT BLOCK GRANT - CV FOR BROADBAND DEVELOPMENT**

BE IT RESOLVED that Redwood County will act as the legal sponsor for the project contained in the Application, and that Redwood County Commissioner Board Chair and Commissioner Board Vice-Chair are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Redwood County.

BE IT FURTHER RESOLVED that Redwood County has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Redwood County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Redwood County may enter into an agreement with the State of Minnesota for the approved project, and certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

**NOW, THEREFORE BE IT RESOLVED**, that Redwood County Commissioner Board Chair or Vice-Chair, or his successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

I CERTIFY THAT the above resolution was adopted by the County Board of Commissioners of Redwood County on February 15, 2022.

Signed:

  
\_\_\_\_\_  
First Authorized Official, County Board Chair 2/15/2022

Witnessed:

  
\_\_\_\_\_  
County Administrator 2/15/2022

  
\_\_\_\_\_  
Second Authorized Official, County Board Vice-Chair 2/15/2022

1st District

**RICK WAKEFIELD**

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick\_W@co.redwood.mn.us

2nd District

**JIM SALFER**

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim\_S2@co.redwood.mn.us

3rd District

**DENNIS GROEBNER**

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis\_G@co.redwood.mn.us

4th District

**BOB VANHEE**

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob\_V@co.redwood.mn.us

5th District

**DAVE FORKRUD**

P.O. Box 235

Belview, MN 56214

(507) 430-1907

Dave\_F@co.redwood.mn.us

# Affidavit of Publication

State of Minnesota )  
) SS.  
County of Renville)

OFFICIAL PUBLICATION  
Redwood County - Board of  
Commissioners  
Community Development  
Block Grant (CDBG) - CV  
Application

Redwood Falls, Minnesota  
NOTICE IS HEREBY  
PROVIDED that a public  
hearing will be held on February  
15, 2022 at 9:00 a.m. before  
the Redwood County Board of  
Commissioners at the Redwood  
County Government Center,  
403 South Mill Street, PO Box  
139, Redwood Falls, MN

The Redwood County EDA  
is pursuing the submission  
of a grant application for a  
broadband project to the  
Minnesota Department of  
Employment and Economic  
Development Community  
Development Block Grant  
- CV, under the Broadband  
Development program. The  
proposed project is to deploy  
a fiber to the home network  
to serve the City of Sanborn  
and Charlestown Township,  
an unserved and underserved  
portion of Redwood County.  
The proposed fiber project will  
deliver will provide residents  
access to broadband speeds of  
1Gbps symmetrical and no local  
match is required. To satisfy  
program requirements, a public  
hearing is being held to seek  
public input on the proposed  
project.

A project overview can be  
obtained by contacting the  
Redwood County EDA at  
the Administrator's Office in  
the Government Center at  
(507) 637-1122. All interested  
persons may appear at the  
public hearing and present their  
views orally or in writing.

Published in the Standard-  
Gazette & Messenger January  
26, 2022.

50

Denise Bonsack, being first duly sworn, on oath states as follows:

1. I am the publisher of the Standard-Gazette & Messenger, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

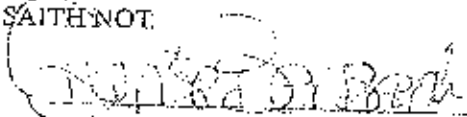
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:  
Wed., January 26, 2022

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows:  
\$ 7.50

5. Mortgage Foreclosure Notices [Effective 7/1/15]. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Renville County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

  
[Signature]

Subscribed and sworn to before me on  
this 26 day of January 2022

Christine M Jandl  
Notary Public





## PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT GRANT

- At 9:00 a.m. on February 15, 2022, the Redwood County Board of Commissioners entered into a Public Hearing for the presentation of the Small Cities Community Development Block Grant.
- Knobloch-Kletscher presented the Affidavit of Publication. Present were Redwood County Commissioners Wakefield, Forkrud, Salfer, Van Hee and Groebner, Administrator Knobloch-Kletscher, Economic Development Coordinator Briana Mumme and Broadband Coordinator Patrick Garry.
- An overview of the Community Development Block Grant - CV Broadband Development program was provided by Mumme.
- Mumme provided a summary of the Community Development Block Grant activities, to include the benefiting locations for the City of Sanborn and Charlestown Township, overall anticipated cost, award and implementation schedule, anticipated financing and applicant responsibilities.
- On motion by Wakefield, second by Forkrud in a roll-call vote with Van Hee, Groebner, Forkrud, Salfer and Wakefield all voting aye, the Board adopted the following resolution:

### **A RESOLUTION TO SUBMIT AN APPLICATION TO THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT - CV FOR BROADBAND DEVELOPMENT**

BE IT RESOLVED that Redwood County will act as the legal sponsor for the project contained in the Application, and that Redwood County Commissioner Board Chair and Commissioner Board Vice-Chair are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Redwood County.

BE IT FURTHER RESOLVED that Redwood County has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Redwood County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Redwood County may enter into an agreement with the State of Minnesota for the approved project, and certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

**NOW, THEREFORE BE IT RESOLVED**, that Redwood County Commissioner Board Chair or Vice-Chair, or his successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

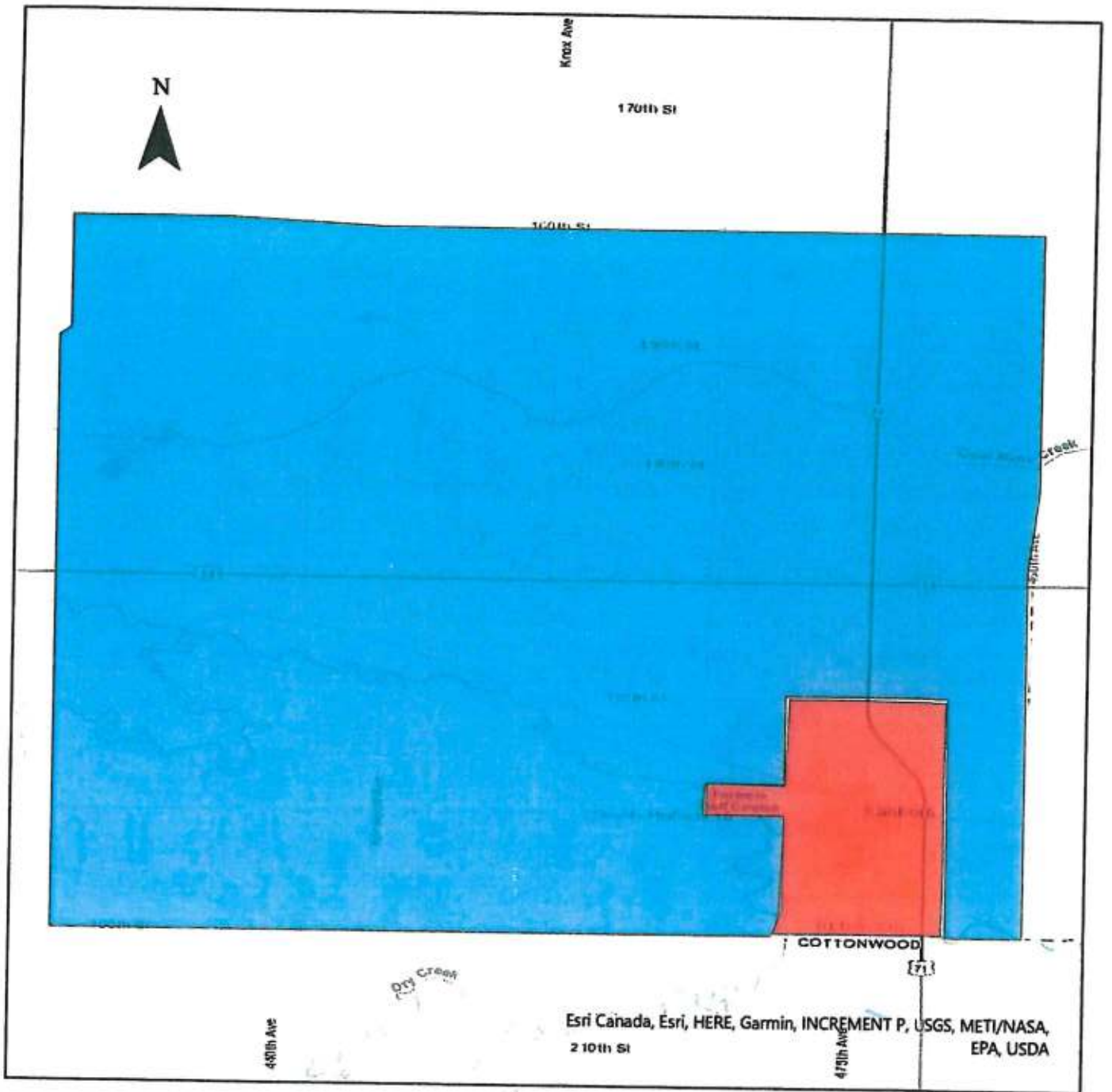
I CERTIFY THAT the above resolution was adopted by the County Board of Commissioners of Redwood County on February 15, 2022.

Chair Salfer closed the Public Hearing.

*The below signature indicates an acknowledgement of the unofficial minutes taken at the February 15, 2022 public hearing for the CDBG-CV Broadband Development application, however have not been formally approved as of the date signed. Formal approved minutes will be available following the Redwood County Commissioner Board Meeting held on March 1, 2022.*

  
\_\_\_\_\_  
Vicki Knobloch-Kletscher  
County Administrator

2.15.22  
\_\_\_\_\_  
Date

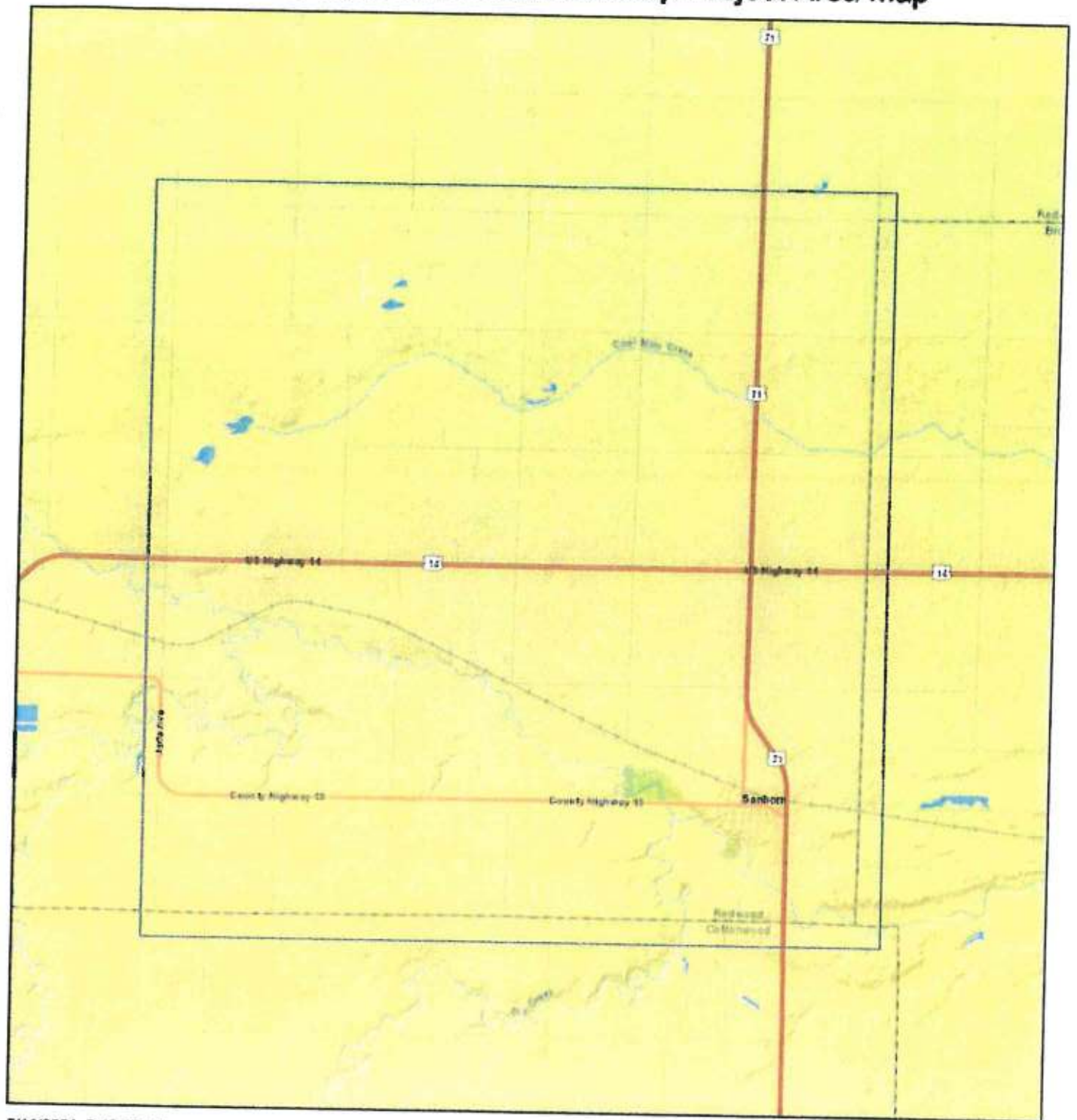


# City of Sanborn Boundary

- Charlestown Township
- Sanborn City



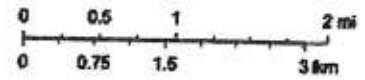
# Sanborn and Charleston<sup>WV</sup> Township Project Area Map



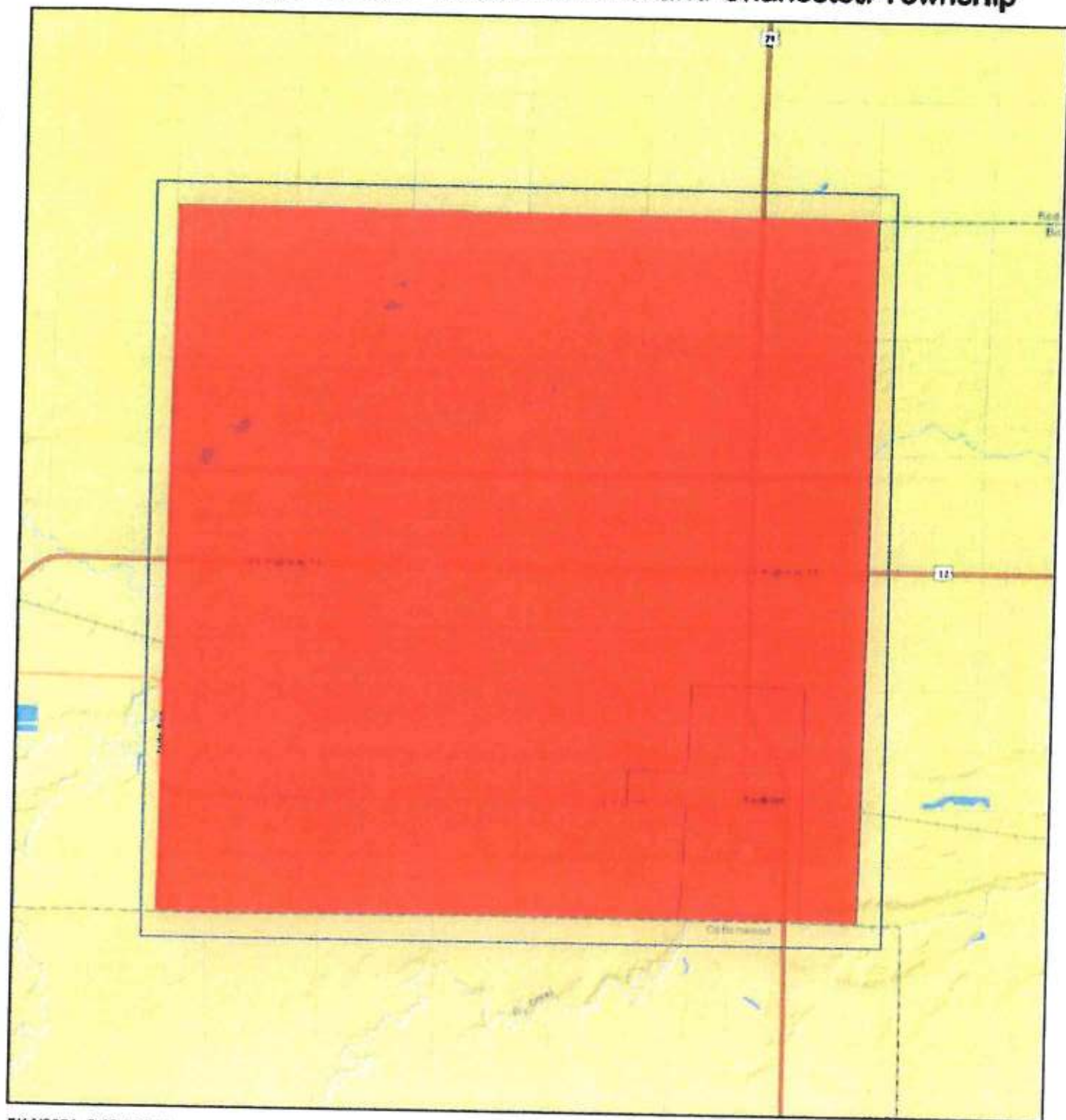
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# Low-Moderate Income Areas Sanborn and Charleston Township



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Override 1

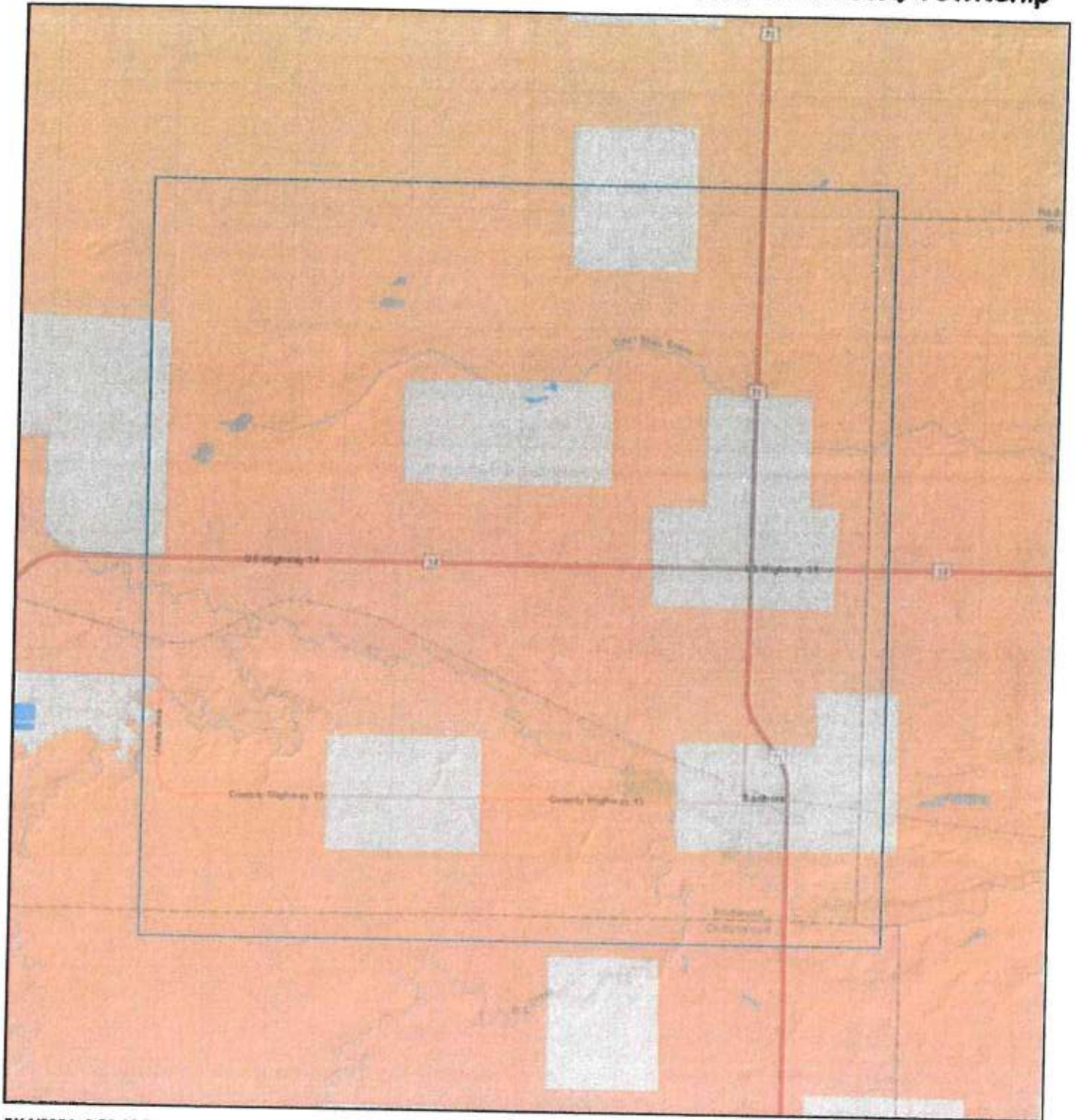
Low-Moderate Income Data for CDBG - County Subdivision (\*Informational Use Only)

> 51 - 100

1:72,224





0 0.5 1 2 mi  
0 0.75 1.5 3 km

# Unserved and Underserved Areas Sanborn and Charleston Township



5/11/2021, 2:50:16 PM

## 2021 Grant Eligibility

-  Wireline Broadband of at Least 100M/20M
-  Underserved Area (Wireline Broadband of At Least 25M/3M but Less Than 100M/20M)
-  Unserved Area (No Wireline Broadband of At Least 25M/3M)
-  Override 1

1:72,224

